

TOWN OF BINGHAMTON  
TOWN BOARD WORK SESSION  
February 7, 2023

- Page 2      Meeting call to order  
                 Roll Call  
                 Approval of Audited Claims
- Page 3-4     Recognition of Minutes  
                 Communications and Announcements  
                 Officials and Committee Reports  
                            Planning Board  
                            Zoning Board of Appeals  
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                            Code Enforcement/ Buildings & Grounds  
                            Highway Department  
                            TOB Volunteer Fire Co.  
                            Supervisor
- Page 4-6     Unfinished Business  
                 New Business
- Page 6        Adjournment

**MINUTES OF THE WORK SESSION OF THE TOWN OF BINGHAMTON TOWN BOARD  
HELD ON TUESDAY, February 7, 2023, 4:00 P.M., TOWN OF BINGHAMTON TOWN HALL,  
279 PARK AVENUE, BINGHAMTON NEW YORK.**

The meeting was called to order by Supervisor Rounds at 4:00 p.m.

**ROLL CALL:**

E. Rounds, Supervisor - Present                      M. Bensley, Councilperson - Present  
M. Donahue, Deputy Supervisor - Present        V. Conklin, Councilperson - Present  
D. Nye, Councilperson – Absent

**OTHERS PRESENT:**

T. Tokos, Town Clerk                                      M. Leighton, Highway Superintendent  
G. Middleton, Town Attorney  
N. Pappas, Code Enforcement Officer/Buildings and Grounds.  
Z. Soboleski, Code Enforcement Officer/Buildings and Grounds.

**APPROVAL OF AUDITED CLAIMS:**

Deputy Supervisor Donahue made the motion to adopt a Resolution to approve the following claims as audited:

<u>2022</u>	<u>Claim Numbers</u>	<u>Amount</u>
Capital Projects	1136 – 1137	\$ 170,596.68
General	1142 - 1152	\$ 11,504.92
Highway	1138 - 1141	\$ 219.06
Lighting	1153	\$ 681.29
Water	1130 – 1135	\$ 104,390.51
	<b>TOTAL</b>	<b>\$ 287,392.46</b>

<u>2023</u>	<u>Claim Numbers</u>	<u>Amount</u>
General	60 - 87	\$ 15,206.93
Highway	44 - 59	\$ 24,563.71
Sewer	40	\$ 1,079.78
Water	40 - 43	\$ 1,729.76
	<b>TOTAL</b>	<b>\$ 42,580.18</b>

The motion was duly seconded by Councilperson Bensley. All those present voted in favor of the motion. Motion carried.

A roll call vote resulted in the following:

Ayes: Rounds, Donahue, Bensley, Conklin                      Absent: Nye

Nays: None

Resolution adopted.

(Resolution Appended)

**RECOGNITION OF MINUTES:**

There were no changes/corrections made to the January 17, 2023 regular Town Board Meeting minutes.

**COMMUNICATIONS AND ANNOUNCEMENTS:**

1. Presidents' Day – TOB Municipal Buildings will be closed Monday, February 20, 2023, in Observance of Presidents' Day

**OFFICIALS AND COMMITTEE REPORTS:**

**Planning Board** – Reviewing Mill St. development, scheduled to meet soon to get the planning started. Supervisor Rounds, Deputy Supervisor Donahue, and Gina Middleton met with the Engineers to go over the process of how we will hook in with the City of Binghamton water and sewer. Also deciding the curb, gutter and ditches plan. The plan is to model the Condominiums after Good shepherd village in Endwell. Planning board members were directed to visit Good Shepherd to get an idea of the design and they will decide on a meeting in the near future.

**Zoning Board of Appeals** – A meeting is scheduled for February 27, 2023 for the Atlas Solar Project on Powers Rd. to consider changing the array of panels.

**Youth Commission** – Basketball is going well for both boys and girls. Playing most games at Interstate (Vestal), also ME Middle Schools and Highland Park. Practicing at Brookside and the Middle School.

Would like to explore the possibility of getting back to hosting games for next year. Pictures will be taken in the cafeteria at Brookside, and they will come up with a date for that soon.

The season ends 2/19. The Slim Sylvester tournament will take place the week after that, which winds up the season on 2/25.

Two new portable mounds were purchased for baseball. Youth Commission will be starting to recruit coaches. They may have a celebration day instead of the usual opening day festivities, which may include the season pictures.

The Booster club is still going strong, they will be signing a contract with the Binghamton Umpire Association.

Lastly, they are in need of two new scoreboards for Jackson Park, which should, combined, cost around \$5,000. The funds are in the budget.

**Code Enforcement/Buildings and Grounds** – Legal proceedings will be started on 330 Park Avenue and 25 Powers Rd. as Property owners are non-responsive.

Community Development Block Grant (CDBG) recipients will be receiving their annual letters in one bulk mailing. The letters are reminding the recipients of their obligations per their contracts. The letters are to be signed and returned to the Town Clerks Office asap.

**Highway Department** – Patching started on February 7<sup>th</sup>, doing repair and maintenance from the previous storm on plows and such, four vehicles due for inspections, sending them out., Planning to start some ditch work Mon-Tues. (Feb 13-14th) weather permitting. Replenished the sand and salt piles. Over all, things are running smooth and that we have a great crew at the Town Garage!

**TOB Volunteer Fire Department** - No one was present from the Fire Department. It was discussed that The Emergency Operations Plan is still being reviewed and updated.

**Supervisor** – Nothing to report.

**UNFINISHED BUSINESS:** Code enforcement updated status on the properties listed above.

**NEW BUSINESS:**

Procurement Policy Update- The auditor requested that we change the Purchase order rule for both the Town hall and Town Garage from \$5,001-\$20,000 to \$5,001-\$35,000. Requiring 3 written/faxed quotes approved by the Supervisor before purchase. Any amount above the \$35,000. Will go out for competitive bid.

A motion was made to pass a Resolution to change the Procurement Policy as stated above by Deputy Supervisor Donahue and the Motion was duly seconded by Councilperson Conklin. All those present voted in favor of the motion. Motion carried. A roll all vote resulted in the following:

Ayes: Rounds, Donahue, Conklin, Bensley.                      Absent: Nye

Nays: None

Abstained: None

Declared adopted.

A motion was made to adopt a Resolution to advertise for the Acceptance of bids due by March 3, 2023 at 12:00 P.M., Opening of bids will be at 12:01 P.M. for the **2023 Sanitary Sewer Trenchless Lining Project** located at **Mill, Geneva, Oswego, and Seneca Streets, Binghamton, NY 13903** in anticipation of wanting to pave the roads in the future, by Deputy Supervisor Donahue and the Motion was duly seconded by

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Councilperson Bensley. All those present voted in favor of the motion. Motion carried. A roll call vote resulted in the following:

Ayes: Rounds, Donahue, Conklin, Bensley.                      Absent: Nye

Nays: None

Abstained: None

Declared adopted.

A motion was made to approve ZBA/Planning Board Quarterly Meeting Date Changes to the 4<sup>th</sup> Tuesday of the month making the next meeting dates to be April 25, July 25 and October 24, 2023., by Deputy Supervisor Donahue and the Motion was duly seconded by Councilperson Conklin. All those present voted in favor of the motion. Motion carried. A roll call vote resulted in the following:

Ayes: Rounds, Donahue, Conklin, Bensley.                      Absent: Nye

Nays: None

Abstained: None

Declared adopted.

It was discussed that a property owner expressed concern of Heavy Trucks traveling at high rates of speed on Foland Road., causing accidents on the sharp curve. We will be looking into placing warning signs to detour trucks from unnecessarily traveling on this road. It was also discussed about having a counter placed to do a road count study. The main goal is to detour the Heavy Trucks from using the Road.

A motion was made to Approve the Hawleyton United Methodist Church to use the Jackson Park Pond for Easter Sunrise Service on April 9, 2023 at 6:30 A.M. by Councilperson Conklin and the motion was duly seconded by Deputy Supervisor Donahue. All those present voted in favor of the motion. Motion carried. A roll call vote resulted in the following:

Ayes: Rounds, Donahue, Conklin, Bensley.                      Absent: Nye

Nays: None

Abstained: None

Declared adopted.

Supervisor Rounds obtained a \$5,000.00 grant from NYCERDA – (New York State Energy Research and Development Authority) the grant must be used for replacing something Energy efficient, the need to replace the front windows at the Town Hall had been discussed recently in the past so it was decided to use the Grant towards that. Zac searched for Proposals and was only able to receive two after diligently trying for the third, with no avail. It was accepted that we work from the two and Northeastern Plate Glass was awarded as the low bidder. It was also noted that the window replacement Project was not in the budget and that we will be going into the Town funds for the remaining balance outside of the Grant for this Project.

A motion was made to pass a Resolution to accept the Proposal for 13 New thermally broke, Aluminum windows glazed with Low E, Argon filled, clear insulated glass at the Town Hall, from Northeastern Plate Glass Corp. for \$18,665.00 by Councilperson Bensley and the motion was duly seconded by Deputy Supervisor Donahue. All those present voted in favor of the motion. Motion carried. A roll call vote resulted in the following:

Ayes: Rounds, Donahue, Conklin, Bensley.                      Absent: Nye

Nays: None

Abstained: None

Declared adopted.

It was discussed that the board members may benefit from having iPads for future information storage and easier access of documents for meetings. Supervisor Rounds will look into costs and the board will re-visit the idea at a future meeting.

**ADJOURNMENT:**

A motion was made by Councilperson Bensley to adjourn the meeting at 5:39 P.M. and the motion was duly seconded by Councilperson Conklin. All those present voted in favor of the motion. Motion carried.

The next *meeting of the Town of Binghamton Town Board* will be a regular Town Board Meeting at 6:00 p.m. on Tuesday, February 21, 2023, at the Town Hall, 279 Park Avenue, Binghamton, N.Y.

Respectfully Submitted,



Tracy Tokos  
Town Clerk