

# TOWN OF BINGHAMTON BUILDING PERMIT APPLICATION

279 Park Avenue, Binghamton, NY 13903

Phone: 607-772-0357 ext. 012

## INSTRUCTIONS:

This application must be filled out completely. Please print clearly.

Please provide structural drawing describing all use spaces including conditioned and unconditioned space.

Please provide a plot/site plan along with this application. Note: stamped drawings may be required.

No work shall begin until a building permit is approved.

No building shall be occupied before first obtaining a Certificate of Occupancy (CO).

This permit expires after one year. If an extension becomes necessary, a new set of fees will apply with the possibility of a new review.

Please provide a list of all contractors' contact information along with copy of Liability insurance & Worker's Comp.

Date of Application: \_\_\_\_\_ Permit No.: \_\_\_\_\_ Fee: \$ \_\_\_\_\_

Property Location \_\_\_\_\_ Zoning District \_\_\_\_\_ Variance No.: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Purpose:       Erect       Repair       Alter       Extend       Move       Demolish       Occupy

Description of Alteration or Addition: \_\_\_\_\_

Occupancy: \_\_\_\_\_ Type of Construction: \_\_\_\_\_

General Contractor: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Electrician: \_\_\_\_\_ Plumber: \_\_\_\_\_

Tax Map No.: \_\_\_\_\_ Cost of Construction: \_\_\_\_\_

## PLOT PLAN AND BUILDING PLANS MUST ACCOMPANY THIS APPLICATION

Checked areas are applicable:

- |                                                                |                                                            |
|----------------------------------------------------------------|------------------------------------------------------------|
| <input type="checkbox"/> Final electrical approval prior to CO | <input type="checkbox"/> Zoning approval                   |
| <input type="checkbox"/> Certificate of Occupancy necessary    | <input type="checkbox"/> Insufficient side or rear setback |
| <input type="checkbox"/> Fence around pool required            | <input type="checkbox"/> Insufficient street setback       |
| <input type="checkbox"/> Energy Code Compliance (if required)  | <input type="checkbox"/> Use not permitted in district     |

- ❖ No building is to be occupied before first obtaining a Certificate of Occupancy
- ❖ Contractor is responsible for contacting the appropriate inspector for the following required inspections: rough and final plumbing; electrical service; rough and final electrical; foundation; framing; fireplace; carbon monoxide; smoke alarm; and fire alarm.
- ❖ Excavation permit required for modifications to the Town sewer system and for work that entails disturbance to sidewalk, curb, gutter, right of way or street
- ❖ **CALL BEFORE YOU DIG! Call Dig Safely at 811 or go to <https://udignyny.org>**

## AFFIDAVIT

The undersigned states that he/she is the owner or authorized agent of the owner, and that he/she is familiar with the Town of Binghamton Code and Zoning Ordinances and that the completed structure and/or occupancy for which this application is made will be in compliance with NYS Uniform Fire and Building Codes and all existing laws and ordinances governing the erection and occupancy of structures in the Town of Binghamton, whether specified herein or not. I further state that certificates of Workman's Compensation and Disability Insurance have been provided to the Town of Binghamton Code Enforcement Officer. I further agree that any officer, inspector and Town employees associated with this project, in the discharge of their duty, shall be permitted to enter upon any building, structure or premises for which this building permit application has been filed, or if a Stop Work Order has been issued, within reasonable hours to investigate and/or inspect any aspect of the project to make sure it complies with all NYS Uniform Codes and the Town of Binghamton ordinances.

\_\_\_\_\_  
Signature (Owner/Authorized Agent)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Owner/Authorized Agent

Approved

Disapproved

\_\_\_\_\_  
Building Inspector

\_\_\_\_\_  
Date